

Mike Dunleavy, Governor

ALASKA STATE
PROFESSIONAL TEACHING PRACTICES COMMISSION
ADOPTED Minutes – October 3, 2024

The Alaska State Professional Teaching Practices Commission (PTPC) will meet October 3, 2024.

- A. The Commission will meet in General Session on Thursday October 3, at 8:30-4:00 or until business is concluded in Conference Room #1236 of the Atwood Building, 550 W. 7th Ave, Anchorage, AK.

GENERAL SESSION

- Call to Order – Lem Wheelles 8:40 am
- Roll Call
 - Emma Melkerson
 - Adam Reid
 - Lem Wheelles
 - Deborah Riddle
 - Kim Bergey
 - Michael Robbins
 - Stephanie Green
 - Mary Carlson not yet present-joining via zoom 8:51 am Mary joined

Quorum established

Melody Mann present no additional visitors at this time.

- Approval of Agenda

Motion-Emma Melkerson, 2nd – Adam Reid

Lem Wheelles add Bylaws Amendment under action item #3

Unanimous approval

- Introductions/Questions--
- Public Comment—No one present for public comment. Closed

[NOTE: Some of the following agenda items may be taken out of order.]

APPROVAL OF MINUTES

- April 11-12, 2024, meeting
- May 15, 2024, special meeting
- June 11, 2024, special meeting

This is Emma Melkerson. I move to approved April 11-12, 2024, May 15, 2024, and June 11, 2024 minutes as listed. 2nd-Adam Reid - Unanimous approval

Recommendation to State Board of Education in regard to teacher certification emergency certification fees. Review emergency certification, duration, and fees. Develop language and bring to the State Board of Education for their December 5th meeting, Lem Wheelles and Melody Mann will prepare.

EXECUTIVE DIRECTOR'S REPORTS

- Activity Report -received.
- Financial Report – received.
- Case Report – received.

DEED REPORT – Colleen Walker, Teacher Certification Administrator, will join at 9:15 AM, Thursday. - Received

EXECUTIVE/DELIBERATIVE SESSION

AS 44.62.310 (b) If permitted subjects are to be discussed at a meeting in executive session, the meeting must first be convened as a public meeting and the question of holding an executive session to discuss matters that are listed in (c) of this section shall be determined by a majority vote of the governmental body. The motion to convene in executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Subjects may not be considered at the executive session except those mentioned in the motion calling for the executive session unless auxiliary to the main question. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

AS 44.62.310 (d) a governmental body performing a judicial or quasi-judicial function when holding a meeting solely to make a decision in an adjudicatory proceeding;

This is Emma Melkerson. I move to enter into executive/deliberative session as outlined in AS44.62.310(b) and (d). 2nd Deb Riddle - Unanimous approval

Break 10:00-10:10 am

PTPC staff will left the room and recording was stopped.

This is Emma Melkerson. I move to leave executive/deliberative session as outlined in AS44.62.310(b) and (d). 11:37 am 2nd: Adam Reid - Unanimous approval

This is Emma Melkerson. **In the matter of PTPC Case 23-07**, I move that the Commission accepts the **revocation** of the Professional Teaching Certificate of **Kevin D. Johnson**. 2nd Deb Riddle. Michael Robbins-Recused and abstained from vote. 7-0 Motion Carries.

This is Deborah Riddle. **In the matter of PTPC Case 24-21**, I move that the Commission accepts the Decision and Order of a **one-year suspension effective October 29, 2023**, of the expired Limited Teaching Certificate of **Laura M. Spence**. 2nd Adam Reid 8-0 Motion Carries.

This is Emma Melkerson. **In the matter of PTPC Case 24-26**, I move that the Commission accepts the Decision and Order of a **one-year suspension effective January 8, 2024**, of the expired Initial Teaching Certificate of **Carol A. Quintanilla**. 2nd Adam Reid. 8-0 Motion Carries.

This is Emma Melkerson. **In the matter of PTPC Case 24-31**, I move that the Commission accepts the **reprimand** of the Professional Certificate of **Tomoko Pistole**. 2nd Deborah Riddle. 8-0 Motion Carries.

This is Stephanie Green. **In the matter of PTPC Case 25-03**, I move that the Commission accepts the stipulation of a warning of the Initial Teaching Certificate of an educator. 2nd Deborah Riddle. 6-2 Motion Carries.

This is Emma Melkerson. I move to break for lunch till 1:00 pm.

2nd Deb

Unanimous

ACTION ITEMS

Staff Flowchart Proposal for Handbook. This is Emma Melkerson. I move to adopt the flowchart and add it to the handbook. 2nd Michael Robbins Unanimous approval.

Bylaws change:

This is Emma Melkerson. I move to amend Pg 24 of handbook Article IV #3 Secretaries job description Strike secretary to be replaced with administrative assistant in both places that it appears in the handbook. 2nd Deb Riddle. Unanimous approval.

DISCUSSION ITEMS

This is Deb Riddle. I move to enter into executive/deliberative session as outlined in AS44.62.310(b) and (d). 2nd Emma Melkerson. Unanimous
Executive Director Melody Mann was present except during discussion.
Review Annual Goals for Executive Director.

This is Emma Melkerson. I move to leave executive/deliberative session as outlined in AS44.62.310(b) and (d). 2:58 pm. 2nd Adam Reid. Unanimous approval.

Politics and the PTPC Newsletter

Posted on DEED Information Exchange

Webpage design change requests

Completed

INFORMATION ITEMS

Chair Adam Wheelles appointed Emma, Michael, and Deborah to an administrative review committee to meet 10/4/24 at 8:30 am to address the administrative review for case 25-12.

Annual Report

Emma Melkerson to get a photo of Kivalina's new school for the annual report

PPI Conference & NCAEE Meeting

10/15-20/24 Melody to attend

Anything else?

Next meeting Jan. 27-28, 2025, in person or via zoom based on individual need.

ADJOURNMENT

This is Emma Melkerson. I move to adjourn.

2nd Deb Riddle 3:30 pm

Unanimous